

## Register of GDPR Information



Purpose of processing (Why are we processing)	Categories of personal data (What we are processing)	The source of the personal data (Where did we get it from?)	Description of Processing Activity (How we are processing)
Attendees and sponsors registration and payment for MoodleMoots organised by Moodle directly	Identity & Profile (email address, name, organisation, occupation (job title, role, sector), Moodle experience, languages spoken, dietary requirements, access requirements), Contact (address, Telegram handle), Party Guest identity and contact (guest name, email & dietary requirements, access requirements), Financial & Transaction (payment details), Marketing and communications, Technical and Usage (IP address, resource access, traffic)	Data subject (You)	Eventsforce events management system - registration, abstract and website management
Presentations' admission process run by Event department for MoodleMoots organised by Moodle directly	(same as above) + personal presentation, summary of applicable presentations	Data subject (You)	Personal data of presentations submitted for MoodleMoots by presenters and published on moodle.com/events
Sending notifications to MoodleMoots attendees that have downloaded the MoodleMoot application for the conference	Identity, contact details (name, surname and email), financial, transaction, marketing and communications	Data subject (You)	Personal data of Moot participants that download the Eventsforce MoodleMoot Global mobile application
MOOC participants information	Identity & profile (name, email, city, country, timezone, description, photo - Gravatar or manual upload, additional names, interests, institution, department, phone, address, Twitter, LinkedIn, FaceBook, Google+, ICQ number, Skype ID, AIM ID, Yahoo ID, MSN ID, Web page), activity and contribution, course results, IP address	Data subject (You)	Learn Moodle <a href="https://learn.moodle.org">https://learn.moodle.org</a>
Moodle Educator Certification program and facilitator training	Identity & profile (name, email, city, country, timezone, description, photo - Gravatar or manual upload, additional names, interests, institution, department, phone, address, Twitter, LinkedIn, FaceBook, Google+, ICQ number, Skype ID, Yahoo ID, Web page), activity and contribution, course results, IP address	Data subject (You) and Moodle Partner that enrolls data subject	Moodle Educator Certificate (MEC) program - <a href="https://education.moodle.com/login/index.php">https://education.moodle.com/login/index.php</a>
Course hosting service	Identity & profile (name, email, city, country, timezone, description, photo - Gravatar or manual upload, additional names, interests, institution, department, phone, address, Twitter, LinkedIn, FaceBook, Google+, ICQ number, Skype ID, Yahoo ID, Web page), activity and contribution, course results, IP address, Chargebee payments (customer id, invoice number, transaction number), payments (amount, currency, payment gateway - Chargebee)	Data subject (You)	Moodle Academy <a href="https://moodle.academy">https://moodle.academy</a>
User registration	Display name, email address, location, avatar, header image Optional inclusion: workplace, origin, political opinions, religious beliefs, gender, sexuality, accessibility requirements	Data subject (You)	Registration details
Describing communities, collections, or shared resources	Descriptions, language, metadata Optional inclusion: interests, occupation, location, workplace, location, origin, political opinions, religious beliefs, gender, sexuality, accessibility requirements	Data subject (You)	Resource metadata
Ensuring the service is accessible to all users	Optional inclusion: accessibility requirements	Data subject (You)	Accessibility
Sharing created courses with other Moodle users worldwide	Personal data for course creators	Data subject (You)	Moodle.Net
Sending e-newsletters, leads to Partners	Name, email, phone number, country of subscribers, organisation name, organisation type, department	Data subject (You)	Personal data on Moodle.com (all contact forms) - <a href="https://moodle.com/contact/">https://moodle.com/contact/</a>
Sending newsletters	Contact details (name, surname and email)	Data subject (You)	MailChimp marketing email
Nurture EDM's	Contact details (name, surname and email), job title, phone, country, organisation name	Data subject (You)	Salesforce marketing automation solution (Pardot)
Project management tool	Contact details (name, surname and email), phone number, country, organisation name, department	Site admin	Project management using Notion
Automation form for sending contact details to the relevant database	Contact details (name, surname and email)	Data subject (You)	Workflow automation provided by Zapier
Google Analytics is used to measure pageviews on all Moodle websites and solely for statistical purposes on an aggregated basis	User's IP address, geographical location and browser information	Data subject (You)	Google Analytics

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Create a MoodleCloud site	Contact details (name, surname and email), location, telephone number (optional)	Data subject (You, the MoodleCloud site admin)	Customer signing up to MoodleCloud
Process payments for initial subscriptions, upgrades and renewal	Contact details (name, surname and email), billing country, email (if using Paypal), payment method details	Data subject (You, the MoodleCloud site admin)	Payment processing
Manage subscriptions and renewals, calculate and report on required taxes	Contact details (name, surname and email), billing country	Data subject (You, the MoodleCloud site admin)	Subscription management and tax calculations
Warn MoodleCloud site owners of impending automatic subscription processing (renewal, cancellation, etc.)	Contact details (name, surname), email address (if using Paypal) and other payment method details (but excluding credit card number and CCV)	Data subject (You, the MoodleCloud site admin)	Subscription event processing
Sending emails to MoodleCloud admins regarding the MoodleCloud service	Contact details (name, surname and email), financial data	Data subject (You, the MoodleCloud site admin)	Emails sent by MoodleCloud
Infrastructure and product monitoring	Country, website URL	Data subject (You, the MoodleCloud site admin)	Internal dashboards
Monitoring and troubleshooting MoodleCloud sites and infrastructure	Location, IP address, contact details (name, surname and email), country, Moodle activity data	MoodleCloud site admins and MoodleCloud site users	Log aggregation and analysis from LogsHero Ltd.
Operational reporting on MoodleCloud servers and sites	Location, IP address, Moodle activity data when error occur	Data subject (You, the MoodleCloud site admin)	System monitoring and performance analysis from NewRelic Inc.
Messaging between MoodleCloud site users	Contact details (name, surname and email)	MoodleCloud site admins, MoodleCloud site users	Email sent from MoodleCloud sites
Conversion of assignments from various formats, as part of expected service	Any personal information submitted within assignments (including contact details (name, surname and email), address, phone number, photographs (if provided)).	MoodleCloud site admins, MoodleCloud site users	Document conversion for Moodle's Assignment module
Offer web conferencing features to MoodleCloud site users	Any personal information submitted within assignments including contact details (name, surname and email), any data submitted during the session	MoodleCloud site users	Web conferencing and whiteboard from Blindsight (Big Blue Button)
Keep MoodleCloud sites users data (eg. files) safe and available for later use	Any personal information submitted within the site or course (including contact details (name, surname and email), address, phone number, photographs (if provided)).	MoodleCloud site admins, MoodleCloud site users	Storage of MoodleCloud sites' data
Hosting client sites and storing data	User details	Data subject (You)	Amazon AWS
Calendar scheduling tool	Contact details (name, surname, email, phone number)	Data subject (You)	Scheduling using Calendly software platform
Authentication and authorisation software	Login session, IP address, user-agent, and the web application name and website address	Data subject (You)	Authentication and authorisation using Okta
Payment gateway	Names, addresses, and websites of Customers and potential customers; an itemised list of all invoices sent to Customers (whether subsequently paid and unpaid), including invoice number, amounts and itemised details with the value of each Moodle Service type identified; contracts, bid documents and electronic communications relating to all work proposed or done for all Customers; and any and all documents and correspondence evidencing the software and services provided to Customers	Data subject (You)	Payments via PayPal
Site management	Performance details of webpage load time, User agent of the browser, IP address, Unique ID generated for the user, User session details	Data subject (You), system records	Monitoring using Site24x7
Payment gateway	Names, addresses, and websites of Customers and potential customers; an itemised list of all invoices sent to Customers (whether subsequently paid and unpaid), including invoice number, amounts and itemised details with the value of each Moodle Service type identified; contracts, bid documents and electronic communications relating to all work proposed or done for all Customers; and any and all documents and correspondence evidencing the software and services provided to Customers	Data subject (You)	Payments via Stripe
Project management	Name and job title, business address, business telephone number, email, IP-address, location data	Data subject (You)	Teamwork to run projects
Time tracking	Contact details (name, surname, email, phone number), IP addresses	Data subject (You)	Toggl time tracking software
Provide support	Contact details (name, surname and email), phone number, country, organisation type, organisation name, industry, MoodleCloud or Moodle US site url	Data subject (You)	FreshDesk (Freshworks Inc) helpdesk software

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Provide engineers with information to process escalated requests	Contact details (name, surname and email), phone number, country, organisation type, organisation name, industry, MoodleCloud or Moodle US site url	Data subject (You)	Issue tracking powered by Tracker (JIRA)
Answer sales enquiries and pass on indirect leads to Partners	Contact details (name, surname and email), phone number, address, country, organisation type, organisation name, industry, job title, site url, number of employees	Data subject (You)	Customer relationship management tool Salesforce, messages sent via Slack
Facilitating the signup and control of the Moodle Apps Plans Portal account	Contact details (name, surname and email), location, telephone number	Moodle Apps Plans Portal site admins (Data controller)	Customer signup
Manage recurring subscriptions and payments	Contact details (name, surname and email), country	Moodle Apps Plans Portal site admins	Braintree Payment and subscription management (Paypal billing)
Manage recurring subscriptions and payments	Contact details (name, surname and email), billing country, website name	Moodle Apps Plans Portal site users	Chargebee subscription billing and revenue management platform
Clients and subscription management in company's Google Workspace information systems	Contact details (name, surname and email), billing country, website name, test username and password, certificates	Branded Moodle App and Moodle Apps Plans Portal site users	Google Workspace
Project management	Contact details (name, surname and email)	Branded Moodle App users	Basecamp - Project Management
Sending push notifications to mobile app users	Email	Branded Moodle App and Moodle Apps Plans Portal site users	Airnotifier application server for sending push notifications
Compliance with Moodle Partner Certification Agreement	Name, address, email, phone number	Data subject (You) and data subject employer	User profile contact details
Access to Partner data on Moodle Partner site	User and activity data	Data subject (You) and data subject employer	Moodle Partner activity on Partner portal
Partner marketing	Partners' client details, Partner details	Data subject (You), data subject employer, Partner organisation	Case study upload
Partner meetings	Name, voice recording, video/photograph of user	Data subject (You) and data subject employer	Zoom meeting recordings
Partner organisation profile on Moodle Partner portal	User details, Partner organisation details	Moodle Partner	Moodle Partner staff on company profile
Moodle client customer financial data from Partners	Client details, Partner details	Moodle Partner	Partner's client data
Moodle client customer financial data from Partners	Client financial information, Partner details	Moodle Partner	Invoice data of Partner's clients
Writing and storage of agreements/contracts/documentation with Partners, and potential Partners	Contact details (name, surname, email, phone number), financial records, staff records	Moodle Partner/Applicant	Moodle Partner documentation and agreements
General business documentation of meetings including attendees	Partner organisation details, Partner details, Partner employees	Data controller	Moodle Partner meeting notes
General business documentation	Partner organisation details, Partner details	Data controller	Commercialisation development and Partnerships program
Partner billing, record keeping and communications	HQ authentication information, contact details (name, surname, email, phone number), Moodle Partner contact details, client statistics & invoicing	Data subject (You)	Moodle Partners portal
Home page for Moodle User Association	Profile data of users	Data subject (You)	MoodleAssociation Site <a href="https://moodleassociation.org/">https://moodleassociation.org/</a>
Data collection for applications to be part of the Partner Network	Contact details (name, surname, email, phone number), services and corporate info of applicants	Data subject (You)	Partner Applications Site <a href="https://moodle.com/become-moodle-partner/">https://moodle.com/become-moodle-partner/</a>

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Business development statistics generation	HQ authentication information, contact details (name, surname, email, phone number), Moodle Partner contact details, client statistics & invoicing	Website records	Gaining insights via the Tableau server
Central code repository	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	git.moodle.org - Hosted by Moodle
Community education and feedback	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	<a href="https://moodle.org/mod/forum/">https://moodle.org/mod/forum/</a> - Hosted by Moodle
Mirror of central code repository	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	<a href="https://github.com/moodle/moodle">https://github.com/moodle/moodle</a> - Hosted by 3rd party
Public Moodle code repository	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	github.com - Hosted by 3rd party
Private Moodle code repository	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	gitlab.com - Hosted by 3rd party
Developer code repository	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	Local git repositories on dev machines
Sharing of rapid prototypes, research artefacts, usability testing feedback	Contact details (name, surname, email, phone number), activity, contribution	Employee/contractor	An online whiteboard and productivity platform powered by Invision.
Conduct user studies, interviews, and surveys	Contact details, activity (name, surname, email, phone number), contribution	Employee/contractor	Optimal Workshop for research on user experience
Conduct user surveys, Mobile - support for Airtotifier sites	Contact details (name, surname, email, phone number), form entries	Data subject (You)	Survey administration powered by Google Forms
Scheduler for usability testing & user interviews	Contact details (name, surname, email, phone number), schedules, location data	Data subject (You)	Scheduling using Calendly software platform
Host the usability tests and user interview recordings	Contact details (name, surname, email, phone number), biometric data including pictures video and voice recording	Data subject (You)	Youtube
Community engagement & recruitment for user studies	Name, surname, email, phone number, address, health records, biometric, IP Address, document contents, email contents, usage records	Data subject (You)	Messages sent via Slack
Community engagement & recruitment for user studies	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	MoodleAssociation.org
Mobile - training in MoodleMoots	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	MOBILE Moodlecloud demo site - Hosted by Moodle in MoodleCloud
Demo most recent version of software to the public	IP addresses and other data may end up in logs, Moodle will also display IP data in internal logs which is publically available	Data subject (You)	QA and Demo sites
Testing accessibility features in Moodle	Login and other personal profile information	Data subject (You)	Accessibility Moodle Site <a href="https://docs.moodle.org/311/en/Accessibility">https://docs.moodle.org/311/en/Accessibility</a>
Register of research related to Moodle	Published research documents, login details and profile	Data subject (You)	Moodle research site <a href="https://research.moodle.org">https://research.moodle.org</a>
Testing of software	Any non-anonymised data from production instances for testing	Data subject (You)	Moodle staging sites
Ongoing testing of software	Logins for staff, possible other data as test cases	Data subject (You)	CI servers for development
Distribution of software	Source code with names in it and Moodle profiles for staff and contractors	Data subject (You)	Download Moodle site
Allowing security researchers access to an isolated instance for testing purposes	IP address in logs, any user profile details entered by the user (eg email), if they set up custom users instead of using the provided ones	Data subject (You)	Security testing Moodle instance <a href="https://sectesting.moodle.com">https://sectesting.moodle.com</a> (also <a href="https://bugcrowd.moodle.com">https://bugcrowd.moodle.com</a> is an alias for the same site).
Use the image made public by a user on Gravatar	Image/picture of user (biometric)	Data subject (You)	Gravatar on all Moodle Community sites

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Public site spam prevention	User contributed content (forum posts)	Data subject (You)	Akismet anti spam (Moodle.org + Academy)
Registration of websites using Moodle and Moodle services	Website URL, name and IT admin email address	Data subject (You)	Registration of websites on https://stats.moodle.org/
Legacy Moodle sites	Login information	Data subject (You)	Legacy sites (SMEC2001 Survey learning)
Language translations for Moodle	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	Language translation Moodle site (lang.moodle.org)
Moodle documentation repository	Contact details (name, surname, email, photo), activity and contribution	Data subject (You)	Moodle documentation site (docs.moodle.org)
News and information for the Development community	Login and other personal profile information. Details of specific development project participants	Data subject (You)	docs.moodle.org/dev
Authentication, profile published, notifications, sending e newsletters	Contact details (name, surname, email, phone number), biometric (optional), any details provided by user	Data subject (You)	Moodle.org
Recruitment of candidates	Contact details (name, surname and email), address, phone number, social media profile links, photograph (if provided), educational and work history, interests	Data subject (You)	Personal data of candidates for recruitment process
Reference checks of candidates	Contact details (name, surname and email), role and any relevant info of referee's candidate	Data subject (You)	Personal data of candidates' referees for recruitment process
On-boarding of employees and contractors	Contact details (name, surname, phone number and email), emergency contact details (name, surname, phone number and email), drivers licence, passport, id documents, banking details, tax details, superannuation details, gender, qualifications, biometric data, date of birth	Data subject (You)	Contact details of employees/contractors
Health and safety	Contact details (name, surname and email), phone number, relationship with employee	Data subject (You)	Emergency contact details for employees' nominated recipients
Health records for employees/contractors	Health records	Data subject (You)	Health records for employees/contractors
Performance measures	Performance information, contact details (name, surname and email)	Managers/People and Culture	Performance, grievance and disciplinary data for employees/contractors
Letter of offer	Contact details (name, surname and email), address, phone number, remuneration details of contractors	Data subject (You)	Contact details and remuneration details of employees/contractors
Management coaching of employees/contractors	Performance information, performance opinions, contact details (name, surname and email)	Data subject (You)	Management coaching program
Manage the organisational structure of the company	Picture, name and surname	Data subject (You)	Organisational chart
Collecting names and surnames of Moodle employees/contractors and their details linked to individual performance metrics	Picture, name and surname, role and title	Data subject (You)	People management platform Lattice
Recruitment of candidates	Contact details (name, surname and email), address, phone number, social media profile links, photograph (if provided), educational and work history, interests	Data subject (You)	Talent acquisition (Workable)
Internal people and culture functions, leave and communications	Personal employees/contractors information, leave information, communications details	Data subject (You)	Employee/contractor service software using BambooHR
Remuneration payments	Contact details (name, surname and email), bank details, tax details, sick leave, annual leave, salary, pension	Employee	Team member contact details
Collecting fees payable by direct clients	Contact details (name, surname and email)	Client	Client contact details
Collecting fees payable by Partners	Contact details (name of Partner, email, name and surname of Partner representative)	Partner	Partners contact details
Receiving event registration fee	Contact details (name, surname, email of the participant, phone number, business name and address)	Attendee	Contact details of MoodleMoot attendees

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Paying supplier invoices	Supplier details (name, surname, email, bank details)	Supplier	Contact details of external suppliers
Billing, purchasing, payroll	Billing information including name, addresses, order information	Data subject (You)	Xero accounting software
Licences for software	Contact details (name, surname and email)	Data subject (You)	Adobe Creative Cloud
Test specific features as part of development	IP addresses and other data may end up in logs, Moodle will also display IP data in internal logs which is publically available	Data subject (You)	Prototype sites
Collaborative document/code editing	Open system with varied data (may be user names, mainly dev data) as well as user IP addresses	Data subject (You)	Moodle DevPad
Authentication, design, development and tracking of Moodle code, profile published on Tracker(JIRA) site, notifications	Contact details (name, surname and email), biometric (optional)	Data subject (You)	Issue tracking powered by Tracker (JIRA)
Authentication, notifications	Contact details (name, surname and email), biometric (optional)	Data subject (You)	HQ website (hq.moodle.com)
Statistics and error recording	IP Address, error logged messages potentially including usernames, email logging and usage records	Website records	Graylog Logging system
Authentication, documents, usage, emails	Name, address, email, phone number, health records, biometric, IP Address, document contents, email contents, usage records, bank details, tax details, sick leave, annual leave, salary, pension	Data subject (You)	Google Workspace
Communication in and outside of company	Name, address, email, phone number, health records, biometric, IP Address, document contents, email contents, usage records	Data subject (You)	Telegram chat messaging software
Authentication, subscribed marketing & security notifications, bounce records, read and open records, link click records	Contact details (name, surname and email)	Data subject (You)	Newsletter application Sendy
Authentication, document management & office licence	Contact details (name, surname and email), IP addresses	Data subject (You)	Office 365
DNS and Denial of Service protection	Website usage and all passed traffic data	Data subject (You)	Website protection powered by Cloudflare
Virus & malware scanning for Windows Users	Email, name, scan data from local computer	Data subject (You)	Avast Antivirus
Allows Telegram to interact with Tracker (JIRA) and logs conversation in public chat rooms	Any data listed in Tracker as well as free form chat	Data subject (You)	Moodlebot Telegram Bot
Service status notifications	User logins for staff	Data subject (You)	Status dashboard service
User login and other information	Login and other personal profile information	Data subject (You)	LDAP directory service (Authentication)
Indexing for search purposes	Any data supplied over our sites network	Data subject (You)	Search service (SOLR)
Accounts for access to software and licensing	Login and other personal profile information	Data subject (You)	Atlassian <a href="https://www.atlassian.com/">https://www.atlassian.com/</a> (or Jira, Confluence, Opsgenie)
Voice and video meetings, webinar delivery	Moodle employee contact information and recorded video, Contact details (name, surname and email), IP addresses	Data subject (You)	Zoom meetings
Credential and secure information store	Username and passwords for cloud services, may contain other notes	Data subject (You)	Atlassian <a href="https://www.atlassian.com/">https://www.atlassian.com/</a> (or Jira, Confluence, Opsgenie)
Hosting applications for Moodle	Login information	Data subject (You)	ICT infrastructure
Online survey tool for research and feedback	User logins for staff	Data subject (You)	Feedback (Limesurvey)
Chat System	User logins for staff, name, email, linked documents, calendar events, IP address, usage records, others as added by user	Data subject (You)	Messaging using Matrix